

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

SEPTEMBER 9, 2013

The Miami Township Board of Trustees met in work session on Monday, September 9, 2013 at the Miami Township Civic Center. Chairperson Karl Schultz called the meeting to order at 8:30 a.m. Present were: Karl Schultz, Ken Tracy and Mary Wolff. Mr. Ferry called the roll.

Mr. Fronk updated the Board regarding credit card acceptance noting the second agreement is a retail contract between Miami Township and Mercury. The agreement has been reviewed and approved as to form by the Law Director. Mr. Fronk is recommending the Board approve this agreement.

Mrs. Wolff made a motion to approve an Agreement with Mercury for retail credit card processing and authorize the Administrator to execute the Agreement on behalf of the Board, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board that staff has been working on an amendment to the Township Communication policy that has added social media networking sites and other similar wireless devices, programs or systems to the current policy.

Mr. Tracy moved to adopt the amendment to the Communication Policy in the Miami Township Personnel Policies and Procedures, seconded by Mrs. Wolff with all voting "AYE".

Mr. Mantel advised the Board that the playground equipment at Paxton Ramsey Park is in need of being replaced. The work will be done by the Service Department and what can be recycled will be.

Mr. Fronk advised the Board that the American Public Works Association and Ohio Chapter have chosen Cincinnati, Ohio to host the 2014 APWA North American Snow Conference. As part of the conference APWA is requesting permission from the Board of Trustees to have a mobile workshop to the Miami Township Service Department, which will conduct a tour of the Service Department. The Board agreed to this request.

Mr. Fronk advised the Police Department is requesting the Trustees approve an amended appropriation in the amount of \$3,965 for expenses to trade in and replace sixteen (16) of our current X26 Tasers. The current tasers have been declared obsolete and it is recommended they be replaced to avoid potential mechanical failures and liability problems. A purchase order will be submitted.

Mr. Fronk advised the Police Department is requesting an amended appropriation in the amount of \$195,427 for the purpose of purchasing replacement portable and base radios and allied accessories. This purchase will take advantage of limited time discount offered by Motorola that is related to the purchase of new radio system equipment by Clermont County. These radios will be fully compatible with the new radio system improvements being installed by Clermont County. A purchase order will be submitted.

Chief Bailey advised the Board that the Police Department is requesting approval to enter into an agreement with Bright Planet Corporation for their Bluejay software application that will monitor communications for the purpose of detecting communications concerning criminal activity. The cost of the license is \$150 per month. Also, to enter into an agreement with Bair Analytics Inc. for their ATAC RAIDS software application and for data translation service for their Records Management System and the Computer Aided Dispatch Database. These two agreements will be agenda items at the September business meeting.

Mr. Fronk advised that the Police Department is requesting authorization to dispose of a number of items that are surplus to their operation and are either unneeded or obsolete personal property by donating the property to an eligible nonprofit organization that is located in this state and is exempt from federal income taxation, by Internet Auction or by transfer and conveyance of that property to any other political subdivision of the state upon such terms as are agreed to between the Board and the legislative authority of that political subdivision. This will be an action item at the next business meeting.

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Mr. Fronk advised of TID projects in the Township noting that due to delays caused by right of way acquisition and utility relocation, the bidding of the Branch Hill Guinea Pike at St. Rt. 28 has been postponed until Spring of 2014. The first phase of Wards Corner Road, at the access road of the Cardiac Rehabilitation Center, has been bid and received by the County Engineer. The first phase is the construction of the access road and the second phase is the widening of Wards Corner Road west of I-275 and will be bid in Spring of 2014. The County Engineer is applying for OPWC funds to straighten the hill on lower Wolfpen Pleasant Hill Road. As part of the application process the County Engineer is requesting a letter of support, from the Trustees, for the project. US 50 will be closed for 45 days between TechneCenter Drive and Eastman Drive for widening and adding a lane. Mr. Fronk advised of the detour for this project.

Mr. Fronk advised that the Board needs to reschedule the October work session from Monday, October 14 to Monday, October 7 and reschedule the November through February Trustee business meeting to the 3rd Wednesday of the month. This will be an action item at the next business meeting.

Mrs. Wolff made a motion to go into Executive Session to discuss the employment and compensation of a public employee Pursuant to Section 121.22(G)(1) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mrs. Wolff made a motion to come out of Executive Session, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:52 a.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson